

6:30 p.m. – First SAVE awards presented to EMS staff members Kayla Dandurand, Normand Dandurand, Bobbie Jo Provost and Kody Thomson.

REGULAR MEETING, MAY 5, 2021 at the Village office at 7:00 PM.

Present: Mayor Scholl, Trustees Bennett, Jarvis, Leduc and Mullady, Attorney Douthat

Guests: Bobbie Jo Provost, EMS Acting Supervisor; Shawn Ryan, PW Supervisor; Darryl & Donna Gomez; Zachary Hoyt; Kelly Wyand

Tr. Mullady made the motion, seconded by Tr. Akin to accept the **minutes** of the previous meeting. All were in favor; motion carried.

Bobbie Jo Provost was acknowledged as a guest and asked to be heard in executive session.

Mr. & Mrs. Gomez addressed the board regarding a letter sent earlier in the week. The is no longer being used to house senior residents and it is just the couple in the house. They would like the Village to recognize their home as a single-family dwelling again for the annual water and sewer charges. Tr. Bennett introduced **Resolution No. 21-05-05-01 to change the billing from 2 units back to 1 at 3 Orchard Street**. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Kelly Wyand addressed the board regarding the **meters in front of her business**. She expressed her appreciation for the designated parking spots but advised the board that her tenant parking is usually full, so she must park and pay for her business. She would like the spots in front of the building to be designated as “all day” parking. She also indicated that services in the salon sometimes take more than two hours. The Mayor notified her that the Board had designated two spots for each business, and it would take a change in the law to make it parking for all day. The Village tried it once, but the corrections officers were parking in those spots and not leaving open spaces for customers. The board discussed the number of parking spaces behind the building, number of renters/units, and number of parking spaces and that the meters could be fed for up to 8 hours. The Board indicated there would be no change at this time.

She also asked who was responsible for the **flowers by the Gazebo** and was informed that Mary takes care of that. She offered to help Mary if needed, and Tr. Jarvis asked if we could use the water spigot on her building, as the previous owner allowed it. She agreed.

Tr. Akin asked if the **location of the meters could be re-examined**. The Mayor agreed that it has been several years since the location of the meters was put in place and it could be revisited.

Tr. Akin updated the Board on the **Hometown Hero flags**. There are 16 brackets (11 from last year) and 22 applicants this year, for a total of 33. We need an additional 14 brackets minimum to put everyone up for this year. The quote is for \$59.74 each per bracket. Discussion about numbers of poles, brackets, etc. for flags followed; some will be placed on Emmons and Flag Streets. Tr. Bennett introduced **Resolution No. 21-05-05-02 to purchase 15 more brackets**, seconded by Tr. Mullady. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

An **update for the Dannemora 120th year celebration** was given by Tr. Akin. The Mayor indicated we need to get all the events nailed down and specific on what is happening. Parade will be on Sunday, July 18 at 12:00pm. Tr. Akin indicated that the logistics are the focus currently, forms/paper for getting people signed up for parade and sponsorship. Will be setting up the Summer Vendor Expo as well. We need to ask permission from the Fire Department to do a Rabies Vaccination Clinic on Thursday, July 15 from 6-

8:30pm. Tr. Jarvis will follow up with the fire department. Next meeting is Thursday, May 13 at 4:00 pm in the Dannemora Free Library.

The Town of Plattsburgh is interested in the grinder we have on Auctions International. Tim Dubrey is offering \$2,000. We have it listed for \$3,000. Tim Dubrey contacted Tr. Jarvis and had mentioned that the Town has helped the Village through shared services quite a bit with paving. PW Supervisor Shawn Ryan added that the Town has always helped us more than we have been able to reciprocate. Tr. Jarvis offered **Resolution No. 21-05-05-03 to sell the grinder to the Town of Plattsburgh for \$2,000**; seconded by Tr. Mullady. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Akin reviewed the offers for the scoreboards, with the best being adamant about taking only one for \$400. The Board agrees that both should be taken for one price. The two shot clocks have received no offers at \$250 for the set. It was agreed to lower the price to \$100. Tr. Mullady offered **Resolution No. 21-05-05-04 to sell the scoreboards for \$400**; seconded by Tr. Jarvis. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

We need to **advertise for a Summer Laborer at the Wastewater Treatment Plant** on Facebook and website as well as running an ad in the Sun until May 21 with interviews the week of the 24th and hire by June 1. Tr. Bennett asked if we can put on bulletin board at the high school. Zach Hoyt offered that we can put an ad on Adirondack Young Professionals' Facebook page for summer college students. The Mayor also suggested North Country Jobs.

We also need to run an **ad for Constables**. The Mayor needs to do some research on peace officers and village constables. In the next week or so, we can also run an ad in the same places for Constables.

Discussion regarding Workers Compensation and accruals will be tabled until policy review. There are other discussions, so a policy review meeting will be scheduled in the next week or so.

Larry has been investigating **moving forward with the sludge removal project**. He spoke with a company in Plattsburgh regarding testing the sludge to determine what is in it. Depending on the determination, there are specific locations where the sludge will be hauled. The testing is around \$1,800. Tr. Mullady offered **Resolution No. 21-05-05-05 to spend up to \$2,000 to test the sludge**; seconded by Tr. Jarvis. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

There was a question regarding **fire department officers**. The following members were elected in April: Fire Chief, Byron Wing; Assistant Chief, Bruce Barber; Fire Captains Mark Woodward and Nick Pain; Fire Lieutenants Jeremy Miner and Keegan Eick. A motion was made by Tr. Jarvis to accept these elections, seconded by Tr. Mullady. All in favor, motion carried.

With the rise in shooter activity around the United States in the news, Tr. Jarvis and the Mayor brought up that we should conduct an **active shooter drill with the entire building**, as well as a fire drill. Tr. Jarvis is comfortable handling the fire drill but feels we should contact the State Police regarding an active shooter drill. Tr. Jarvis will reach out to State Police first and Mayor will forward his contact information. Tr. Akin also added that we should have a policy for this that gets reviewed annually for the building (both fire drill and active shooter), especially since we have organizations with children in the building.

Governor Cuomo will possibly be signing a **law that we cannot relevel unpaid taxes or charge late fees** due to COVID. Donna has requested the Board approve the relevelies in the event the governor does not sign the bill. If he does, the Board can cancel the relevelies. The governor will sign/not sign on May 10 and Donna will return on May 11 and take care of it at that point. The Town of Dannemora amount is \$11,072.50 for water and \$8,693.18 for sewer. The Town of Saranac amount is \$7,190.00 for water and \$5,080.50 for sewer. Tr. Jarvis offered **Resolution No. 21-05-05-06 to relevel the unpaid water and sewer bills to the Village Tax Roll**; seconded by Tr. Mullady. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

A resolution is needed to approve the tax warrant for the coming year with the annual budget just passed. The total amount is \$350,478.52. Tr. Jarvis offered **Resolution No. 21-05-05-07 to collect the taxes and approve the tax warrant for \$350,478.52**; seconded by Tr. Akin. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

The **delegates for the Clinton County EMS Board** need to be updated. The new delegates will be Bobbie Jo Provost, Acting EMS Supervisor, and Kody Thomson as alternate. A motion was made by Tr. Bennett to approve the candidates and seconded by Tr. Jarvis. Motion approved by all; motion carried.

The Mayor appointed **Bridget LaPier** as a volunteer for a **7-year term to the Planning Board**. Tr. Jarvis made a motion to approve the appointment; Tr. Mullady seconded. All approved and motion carried.

Mayor Scholl read the **monthly reports** for fire department, gasoline, diesel, Parking, EMS, and Overtime.

Mayor indicated a **request by the fire department** for floor expansion joint is not new. Chief showed it to him previously. The expansion joint and perimeter lights can be made into a project this summer.

Tr. Bennett introduced **Resolution No. 21-05-05-08 to allow the EMS Acting Supervisor to attend the Emergency Responder Leadership Academy** (online); seconded by Tr. Mullady. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Bobbie Jo Provost requested to **stage the crew on May 15 at the EMS Trade Show** being held at the Saranac Fire District. It is a county-wide trade show for Fire and EMS departments. Tr. Bennett and Jarvis have already approved.

Tr. Bennett asked if we had listed the **motor on Auctions International**. PW Supervisor has not had a chance to do so yet.

Tr. Akin offered that the person who offered \$400 for **scoreboards** got back to him during the meeting and he will take both scoreboards for that amount. Will have to wait for better weather to pick them up.

Tr. Mullady wanted to know whether **fire hydrant flushing** had been completed. PW Supv. Ryan said it was pushed off because of a sewer main being dug tomorrow. Will probably start next Tuesday. Need to let Donna know to advertise when she returns. May need to put it off until Donna can advertise.

Tr. Mullady also indicated the **snowflake banners** need to come down so the others can go up.

Tr. Jarvis discussed the situation at **139 Emmons Street**. He received a call that someone is squatting in the building. Followed up with previous Code Enforcement Officer, who referred him to State Troopers.

They went up and found the person there. Person was told that side of the apartment had utilities. Tr. Jarvis went up and there were no meters. Owner Dan Relation called Tr. Jarvis and said he had NYSEG hook up the utilities in back and put in new entrance because old one was too close to natural gas. Apartments 2 and 3 have utilities and tenants were in them. Tr. Jarvis told him there was no Certificate of Occupancy issued and he would need to get in touch with the Code Enforcement Officer to have the Certification of Occupancy issued. A couple of days later, the previous CEO contacted Tr. Jarvis and had given verbal permission for them to be in there. The Mayor spoke with the current Codes officer to follow up. She should follow up when other two apartments are completed to issue the official Certificate of Occupancy. Tr. Jarvis gave the information to the fire department in the event of something happening on the property, they would know there was someone occupying the facility.

Tr. Mullady also brought up a situation with the **Giambruno property** with neighbors having excessive trash. Our code enforcement officer will also follow up on that situation.

Tr. Bennett said that Shane Parliament will be coming up next week to check into **paving the walking path**.

Mayor said Josh LaFountain has been **parking 2 trucks inside the park fence**. Will work on a letter with Donna to tell him he is not allowed to park there.

Shawn Ryan mentioned a **notification from the County on asphalt** that offsets our increased funds from the State. Everything is going up 20-25%.

Bobbie Jo Provost stated that, per policy, per diem **EMS employees are only paid for 4 holidays** per year. She requested adding Memorial Day and Labor should be included as federal holidays. It is difficult to find staff to work holidays without them having to work at regular rates. Tr. Jarvis offered **Resolution No. 21-05-05-09 to begin paying EMS holiday time for Memorial Day and Labor Day effective immediately**; seconded by Tr. Akin. Roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis brought up the formulation of a new position as **On Call Ambulance Driver**, which the Mayor responded that he had signed the paperwork. Kelli submitted it and Clinton County Personnel responded with an existing job description for Emergency Vehicle Driver – Fire District. It is essentially the same thing we submitted with the exception that it states any medical or emergency vehicles rather than just ambulance driver. If we accept this, we must go through the “rules resolution” to make it non-competitive. It is currently competitive. Mayor suggested Kelli follow up to pursue the one we submitted.

Tr. Mullady made a motion to **adjourn at 8:05 pm to executive session** to discuss a volunteer discipline issue and an EMS personnel issue. Seconded by Tr. Jarvis.

During executive session, it was determined that Trustees Bennett and Mullady, along with Tr. Jarvis as liaison, will discuss a **harassment allegation** with a volunteer fireman. Also discussed was the hiring of an **EMS Administrator** in lieu of Assistant EMS Supervisor for the EMS program We will further investigate that possibility.

Mayor Scholl appointed **Dawn Boulerice** as **EMT/Driver** pending background check and insurance approval. Tr. Bennett made the motion, seconded by Tr. Jarvis to accept the appointment. All were in favor; motion carried.

Tr. Bennett offered **Resolution No. 21-05-05-10** to pay the **bills** as presented on Abstract No. 12 for \$32,218.26. Tr. Mullady seconded upon roll call vote: Akin-yes, Bennett-yes, Jarvis-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

It was agreed that there will be a **policy review meeting** on May 26, 2021 at 4:00 PM.

Tr. Bennett made the motion, seconded by Tr. Mullady, to adjourn at 9:05 pm. All were in favor; motion carried.