

SPECIAL MEETING – NOVEMBER 23, 2021 at 3:12 pm

Present: Mayor Scholl, Tr. Jarvis; Tr. Akin; Tr. Bennett; Deputy Clerk, Kelli Bingel

Excused: Tr. Mullady; Clerk-Treasurer, Donna Taylor

Guest: EMS Supervisor, Bobbie Jo Provost

EMS Supervisor, Bobbie Jo Provost, has been researching **ambulance prices**. She reviewed the price from Vander Molen Fire Apparatus, which increased from \$189,000 this time last year to nearly \$240,000. Prices will go up another 5% as of December 10 (around \$15,000). There is only one ambulance available for purchase right now – currently parked out front. Not sure how long it will last. It is a 2021, brand new, that has been used as a demo. She shared the specifications of her ambulance choice as well as the specifications for the other bids that she received with everyone. Bobbie Jo said she looked at and investigated each ambulance.

The price of \$239,085 reflects no trade in. This ambulance has an automatic lift; 4-wheel drive; drug boxes, BLS cabinet, and everything we would want. This ambulance will be a tight fit but will fit in the garage at the Fire Department. It uses gas, not diesel and only has 1300 miles on it.

The Fire Districts are attempting to get a bill passed that will allow them to charge for services. In that case, if Saranac does not stay with us, we can run out of the WWTP. The Mayor also offered that we might use the salon building in the spring. A garage can be attached. If the law passes, it increases the unknowns. Bobbie Jo indicated this is the reason we want to purchase this particular ambulance.

The vinyl identification stickers will be between \$3,000-4,000. The Lucas device (automatic chest compressions) and stretcher specifications were also distributed. We may not HAVE to have these, but considering Workers Compensation for injuries, it would be good to have them. We would not want to remove anything from 195 in the event we need to use it. The Mayor asked if the pricing was on state contract. A BAN would be needed at time of delivery. A discount of \$2,000 to continue using the demo until the end of March. If paying the current BAN for the loader off, it will free up \$18,000 to use from the ambulance. We could also borrow \$40,000 from PW and then pay that back. We wouldn't have to make payment until next year.

Tr. Jarvis offered **Resolution 21-11-23-01** to pay off BAN for loader. Tr. Akin seconded. Roll call: Jarvis-yes; Akin-yes; Bennett-yes, Mayor-yes. Resolution passed.

The representative for the State Comptroller called in response to the Clerk's request to establish a petty cash fund. He informed that per Village Law Section 5-526 – as long as it is a department village employee is in charge of it. If someone takes the money, it can be recovered from the employee's check. Use same as petty cash. No maximum amount was discussed. Kelli said it probably would not be over \$200 since our office petty cash fund is that amount. Would be reimbursed once per month. Shaun as Village employee and Trustee would be the candidate to be in charge of that fund.

Tr. Bennett introduced **Resolution 21-11-23-02** to establish a **petty cash fund** for the Village **Beautification Committee** with Shaun Akin, Trustee Liaison as Custodian, in the maximum amount of \$200.00. Seconded by Tr. Jarvis. Roll call: Jarvis-yes; Akin-yes; Bennett-yes, Mayor-yes. Resolution passed.

Discussion was held regarding the **roof repair at the salon**. Tr. Bennett contacted Matt's referral for the roof estimate at the salon. He gave us a quote of \$10,750. We need three quotes, so we can get in touch with him in the spring to see if that price still stands. The Mayor will contact two other referrals for bids. Will revisit during budget review.

The Mayor requested the board accept resignations from Cory Brean as Motor Equipment Operator and Shayne O'Neill as Laborer. Tr. Mullady made a motion to approve, and Tr. Bennett seconded. All in favor; motion carried.

Tr. Jarvis is concerned that Larry is going to burn out due to managing both supervisor positions. Need to get some **part-time help for plowing**. Have Scott O'Neill on payroll. The Mayor will reach out to him to see if he is still interested. He is currently the only one. Tr. Jarvis reached out to Kim Provost, who has let his CDL expire. He can still assist with other equipment. He suggested that Kim come in and supervise the garage to lighten Larry's load. We will be having two new people hired so we will need supervision. There are a lot of items that still need to be done in the Village that have been let go due to not having a full crew. Having Kim Provost here to supervise, with his work ethic, will help us get back on track.

Tr. Bennett made a motion to **appoint Loyal Gregory as Public Works Laborer** at \$15.00 per hour, seconded by Tr. Jarvis, pending his passing the insurance and drug tests. All in favor, appointment carried. Start date can be put in offer letter.

The Board discussed requiring a certain amount of time working for us before an employee can get reimbursed after obtaining a CDL license rather than immediately. Tr. Akin offered **Resolution 21-11-23-03** to enhance the **CDL reimbursement policy** by requiring a 6-month commitment to the Village prior to receiving any reimbursement, with the Board's discretion. Tr. Jarvis seconded. Roll call: Jarvis-yes; Akin-yes; Bennett-yes, Mayor-yes. Resolution passed.

Discussion was held on changes potentially coming with Clerk-Treasurer's retiring in the next election year. Need to start the transition sooner rather than later. Will discuss more about it at next meeting and begin advertising for that position. Discussion held on budget process and beginning earlier than in the past.

Tr. Akin purchased poles with ribbons to make lines for village events. The total was \$200 and he is seeking reimbursement for them through the Beautification reserve fund. Tr. Bennett offered **Resolution 21-11-23-04** seconded by Tr. Jarvis to allow for reimbursement. Roll call: Jarvis-yes; Bennett-yes; Mayor-yes; Akin-abstain. Resolution passed. Tr. Akin also had sponsorship funds from Dannemora ` Federal Credit Union for the upcoming tree lighting ceremony and requested that board members attend. Tr. Jarvis will be driving fire truck and Mayor will be in attendance.

Tr. Bennett asked about applications for EMS Assistant Supervisor. There is no position with the County. Bobbie Jo to review and discuss at regular meeting.

Tr. Jarvis made a motion to go into executive session to discuss **EMS contracts** at 4:23 p.m.; seconded by Tr. Akin. All were in favor, motion carried. Board adjourned from executive session at 4:42 pm. EMS issues will be addressed with the next contract in January. Budget and transition issues to be part of that discussion.

Trustee Akin was asked about why not all **banners** were changed out over the weekend. He was aware of it and said they will be finished this week.

Tr. Jarvis made the motion, seconded by Tr. Bennett, to adjourn at 4:46 PM. All were in favor, motion carried.

Respectfully Submitted:

Akin

Deputy Clerk

Bennett

Mayor

Jarvis

Mullady